




## HOW TO DONATE FOR MACHAKOS PROGRAMME

### ONLINE PAYMENT

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Click on the image  located on the main parents' page in the [Parents Area](#).

You will now see the *Blackrock College and Willow Park Development Fund* page. Log in with your Easy Payment Plus account.

From item list select **Donate 12 - Machakos Donation**.

Click on the **Add to Bill** button.

Now follow the onscreen instructions to complete your transaction – this should take no more than 2 minutes!

You can print receipt of your donation.

If you have donated €250 or higher, we can increase that donation by up to 44% by claiming Tax Relief, but we have to provide details on the Donor in order to do that, so if you could take a few minutes of your time to provide this information, it would be much appreciated.

How to provide your details:

Please complete the [Tax Relief Claim Form \(Link\)](#) and return to the school office in an envelope marked **Machakos Building Programme 2022-23, f. a. o. Catherine McDonald**.